



**MELBOURN  
VILLAGE COLLEGE**  
EVERYBODY IS SOMEBODY

An Academy of



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Principal: Rachel Spencer  
BA Hons, MCCT

Wednesday 11<sup>th</sup> June 2025

### **Update on SEND Arrangements**

Dear Parents and Carers,

Further to our recent letter regarding SEND arrangements, we would like to take this opportunity to thank you for your continued patience and support as we work through our current SEND priorities.

As you may be aware, Mr Pollock is currently not in school. In his absence, Mr French, with the support of Mrs Mayhead and our Trust SEND team, is taking the lead on SEND matters. Understandably, Mr French is working through a significant number of communications, some of which may have been delayed during this time.

Please rest assured that he and the team are actively addressing messages from both parents and external professionals. We kindly ask for your continued patience as we work through these communications.

If you have any urgent queries, please do not hesitate to contact us at [SEND@melbournvc.org](mailto:SEND@melbournvc.org).

Thank you once again for your understanding. Supporting your child's needs remains our highest priority, and we will continue to keep you updated on any developments.

Best wishes

Mrs Spencer  
Principal

