



4th April 2025

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Dear Parents and Carers

Principal: Rachel Spencer
BA Hons, MCCT

End of Spring Term letter

At the end of my first full term, I would like to take a moment to personally thank everyone for welcoming me to the Melbourn community. The improvements we've seen in student behaviour and the increased consistency across the school have been truly impressive. As we come to the end of the spring term, I would like to take this opportunity to thank you for your continued support. We wish all of our students and families a restful and enjoyable Easter break. May it be a time of relaxation and quality family time as we look forward to the summer term.

Uniform Update for the Warmer Weather

As the weather warms up after Easter, we will be implementing a uniform reset. Students are permitted to wear their school shirt (tucked in) and tie without the school jumper during the warmer months, but it is essential that they are still wearing the correct uniform to include their tie. Hoodies, however, are not permitted. If students do not wish to wear the school jumper, they should be in a shirt and tie. Additionally, please note that **black shoes** are the only acceptable footwear for school—trainers or non-school shoes will not be permitted. Our uniform guidance states that students are permitted to wear one pair of stud earrings only. Please ensure that your child adheres to this rule. We ask for your support to ensure your child has the correct uniform for the summer term. If you have any queries regarding uniform or need support as a family, please contact your child's Head of Year or PSO.

Mobile Phones Policy Update

Thank you to those parents who completed our mobile phone survey. Next term we will be reviewing our procedures around phones. However, in the meantime I would like to take a moment to remind all students and parents of our mobile phone expectations for students. Our rule is "out of sight on site," meaning that students should not have their mobile phones visible or in use while at school. Mobile phones are not permitted during the school day.

Within our current procedures, if a student is using a mobile phone on site, it will be handed over to reception for parents to collect. However, we are amending this process so that any mobile phones will be handed to the Year Team and can be collected at the end of the school day by students. However, if a student is found with a phone more than twice, parents will be asked to collect the phone in person.

Staffing update

After Easter we are excited to welcome Mrs Elvin as our new Assistant Principal for Raising Aspiration. Mrs Elvin will have strategic oversight of improving attendance, which will be a key area of focus moving forward. In addition to her work on attendance, Mrs Elvin will also lead the strategic development of our careers curriculum, ensuring we're ready for the upcoming school year in September. We also look forward to the return of Mrs Storey in Maths and Mr Belgrave in Business Studies after Easter.



At this time of year, we also bid farewell to some of our valued staff members. Within our support team, we say goodbye to Mrs Lawrence, who has been our front-of-house welcome desk, providing a friendly and welcoming face to all visitors. We also say goodbye to Mrs Dyer, who has served as our Science Technician, and Mrs Brown, our Administrator. In terms of teaching staff, we will also be saying goodbye to Mr Evans who will also be leaving our DT department after Easter once Year 11 have started exams and Mrs Liu, will be leaving our MFL department on Friday.

Thank you once again for your continued partnership with the school. I wish you all a wonderful Easter break, and we look forward to welcoming students back for the start of the summer term.

Yours sincerely,

Mrs Spencer
Principal